RHODES TECHNICAL (FET) COLLEGE

P. O BOX 508
LENASIA
1827

Enrolment Application Form

SECTION A: PERSONAL DETAILS

Title:	**Surname:**	**First Name:**
Initials:	**Name known by:**	**ID/Passport No.:**
Sex:	**Nationality:**	**Race:**

Postal Address:_____
_____**Postal Code:**
Residential Address:_____
_____

Tel(H):_____
Tel(W):_____
Cell:_____
Email:_____

Have you registered with another institute? If so, please specify:

Learner's Photograph

SECTION B: PARENT/GUARDIAN DETAILS

Title:	**Surname:**	**First Name:**
Company Name:	**ID/Passport No.:**	
Sex:	**Nationality:**	**Race:**

Postal Address:_____
_____ **Postal Code:**_____
Residential Address:_____
_____

Tel(H):_____
Tel(W):_____
Cell: _____
Email: _____

SECTION C: FOR OFFICIAL USE ONLY

Course Registered For:

Modules Registering:

	Modules	Full Time	Part Time	Semester	Price		Modules	Full Time	Part Time	Semester	Price
1						1					
2						2					
3						3					
4						4					

SECTION D: SURETY SHIP (This section should be filled by the parent)

In the case where the student is under the age of 21 or a lady/man married in community of property, the signature of the parent, guardian or spouse is required.

I_____ (Legal parent, guardian or spouse) (full names)
ID_____ this is the following course_____taken by Me/dependent.
I agree to pay monthly R_____ and continue to pay for _____months. Declared is offer being made with permission and that I hereby bind myself guarantor for the fulfillment of the student obligations as a result of this agreement.

Signature: Full Name: Date:

_____

Occupation: Company Name:

1. Failure by the student to attend lectures for any reason whatsoever will not reduce liability for the total cost of the full course and the student shall be entitled to no credit or reduction as a result of the students' failure to attend lectures.

2. No refund will be made on any monies paid to the College in respect of registration, books or fees.

3. A 25% cancellation fee will be charged if cancellations, which are to be made in writing, are received less than 3(three) working days before the course commencement date. The full fee will become payable if no cancellation notice is supplied to the college before college before the scheduled course date.

4. Overdue amounts shall be subject to the interest at a rate of 8.5% per month, calculated from the date the amount is overdue until the date of payment.

5. If any legal or other action can be taken by the college to recover any amounts due in terms of this agreement, the application / student shall be liable for all costs including but not limited to collection commission, attorney/client costs, tracing costs etc.

6. Malicious damage to property of the **RHODES TECHNICAL COLLEGE (Pty) Ltd.** Will be regarded in a most severe light and may result in claims for damages and/ or expulsion of the student(s) responsible for the college. Interest will be charged at a rate of 2% per month should any amount in respect of any damages claim is not settled within 30 days of such claim. Any such expulsion will not absolve the student/parent from paying the relevant fees in terms of our contract.

7. It is clearly under stood that no unruly or disruptive behaviors by students of the college will be tolerated and the college reserve the right at its discretion

   a. To suspend tuition to offenders for a specific period or
   b. To expel offenders without recourse.

   Again in case of a and b above any such action on the part of the college our contract will not absolve the student/ parent from paying the relevant fees in terms of our contract.

8. Where as every effort will be made to provide a safe and secure environment, it is specifically recorded that the college can not be held liable for accidents, injuries or total disability caused to students while in transit to and from the college. The college is not liable for any loss or damage to student's property while on its premises or elsewhere.

9. Should the college not be paid timeless and continues to allow the right of access to students in areas to continue their studies, such discretion will in no way prevent the college from exercising any of its right s in respect of this contract.

10. Should fees be overdue for more than 7 days from the due date of payments the college reserves the right to call up for immediate payments for the full out standing balance due in terms of the contract

11. The courses offered are intended to cover what we regard as the most important and use-full application of various programs for intermediate users.

12. This does not necessarily warrant the latest software title release will be selected for training purposes. The width of the user base and the degree of error –free execution of the software will also be considered in making our final choice.

13. A pass mark of at least 50% is required for each class module and should a learner not achieve this level, he/she may rewrite this module after a suitable period of self-study, upon payment of an amount of R 150 a student may rewrite an exam only once and, should he/she fails again, it will be necessary to repeat the entire module at a fee of R 700 before being given the opportunity of re-writing the exams

14. Missing examination. Should a student miss examinations without any reasonable excuse, he/she will only be allowed to write after paying a fee of **R 350** per module missed.

15. The physical address of the applicant/student as set out in the registration form shall serve as the domicilium citandi executandi for all purposes in terms of this agreement.

16. In entering this contract, no terms, conditions or representations not contained herein have been relied upon.

17. This contract comprises the entire agreement between the parties. No amendment, variation or alleged cancellation shall be of force or effect unless contained in writing and signed by both parties.

This is done and signed by: _____ this day_____of _____ 20_____